



Rajasthan Medical Services Corporation

Gandhi Block, Swasthaya Bhawan, Tilak Marg, C-Scheme, Jaipur

Phone No: 0141-2228062, Fax No: 0141-2228065

E_mail : edf-rj-rmssc@nic.in

S. No: F. 3()/RMSC/Finance/2012-13 / 691

Dated: 8.7.13

Provisioning for Breakage, Spoilage, Wastage, Expiry (etc) of Drugs

As of now specific policy for Breakage, Spoilage, Wastage and Expiry etc of drugs does not exist. Moreover, there are no specific directions issued from Govt. of Rajasthan on the subject.

Some of the Drug Warehouse, Officer Incharges have been drawing attention that despite all possible measures some drugs at DDWs may expire. As per the objectives of the Corporation, RMSC strives to provide all available essential and life saving drugs to the patients and tries to minimize breakage/expiry etc of drugs. However, it is difficult to strike a balance between maintenance of regular supplies and keeping breakage/expiry etc at zero level. Availability of essential and life saving drugs being an issue related to life and death of patients, it is desirable that not even a single patient should suffer or die for want of medicines. Unpredictability of outbreak of diseases and maintenance of minimum stock at DDWs/Hospital level leads to a situation wherein there is every likelihood for medicines not being utilized and may expire, certain drugs may not be utilized because of change of trend in prescription, transfer of specialist, etc.

Hence, it is always prudent to err on the overstocking of drugs rather than understocking, to avoid shortage of drugs and interruption of treatment of patients. As a result, in spite of sustained efforts made for effective management of drug stocks, some percentage of drugs stocks is ought to expire on an annual basis. Because it is a matter of choice between cost of life and cost of medicine. Similar provision also exist in Govt. of India programme like RNTCP, as per the order issued by Directorate General of Health Services (Central TB Division) Govt. of India writing off stock up to 1% value of the annual supply is acceptable (copy enclosed).

Therefore, Board of Directors in its 29th meeting held on 30.01.2013, has approved the policy for writing off Breakage/Spoilage/ Damage/Unused Drugs and Expired Drugs. The salient features of the policy areas under:-

- (i) In general breakage, damage, spoilage, expiry should be avoided to the extent possible & all efforts should be made to utilize the available drugs.
- (ii) However, In unavoidable circumstances at DDW level, a committee will be formed consisting of DDW Incharge, Drug Control Officer (DCO) and Internal Auditor for assessing the reasons of expiry and writing off the breakage/expiry drugs etc up to 0.5% of value of total drugs received and stocked during the financial year in the DDW.
- (iii) The OIC of DDW will convene a meeting & will explain the reasons in detail to the members of the committee.
- (iv) After deliberations, the committee may recommend for writing off giving full particulars of drugs item such as drug code, quantity, batch no., manufacturing/expiry date name of manufacturer etc.
- (v) On recommendations of committee, the OIC DDW will record and enter such Breakage & Spoilage etc in e-Aushadhi software and will inform corporation head office, jaipur as well.
- (vi) Safe disposal of unwanted pharmaceuticals are to be done as per guidelines.
- (vii) The committee will endeavor to reduce the quantum of write off.

(viii) Similarly power of writing off up to 1% of value of total drugs received and stocked during the financial year in all the DDWs will be vested in MD, RMSCL in consultation with the Executive Director (F) & OSD.

(ix) Any breakage/expiry etc of drugs in excess of 1% of the total value of the drugs received & stocked at DDW will be referred to Board of Directors RMSC for consideration, which it may write it off if satisfied by recommendation of a committee constituted to find out the reasons.

This order will be effective from 30.1.13, the date of approval of policy by BoD RMSC.

This bears the approval of Principal Secretary, Medical Health and Family Welfare Department, Govt. of Rajasthan.

(Dr. Samit Sharma)

Managing Director-cum-Ex-officio
Joint Secretary, Med. & Health

Copy forwarded to following for necessary action:-

1. Principal Secretary, Medical & Health Deptt. Cum Chairman, RMSC.
2. Drug Controller I & II, Rajasthan, Jaipur.
3. OSD, RMSC/Executive Director (Q.C./Fin./Log./Pro./EPM), Rajasthan, Jaipur.
4. Officer Incharge, DDW (All), Rajasthan with direction to follow the guideline as stipulated.
5. All DCO, concerned District, Rajasthan.
6. M/s.....Internal Auditor for Division, Rajasthan.
7. M/s.....Internal Auditor for Division, Rajasthan.
8. Guard File.

Managing Director-cum-Ex-officio
Joint Secretary, Med. & Health